

Target Archery: Activity Risk Assessment



Function:	Target Archery	Club:	Chippenham Archers
Location/site of activity:	Chippenham Archers Home Ground nr SN14 0YZ	Date Assessment carried out:	16/05/2020
Groups at risk:	Club Members (Archers), Spectators, Maintenance personnel	Version Number:	Version 01
Persons carrying out assessment:	Name:	Positions:	
	Paul Wark	Equipment Officer	
	Gavin Hayden	Club Chairman	
Approved by:	Adrian Pym	Records Officer	
	Mark Bennett	Committee Member	
Date of acceptance and publication:	07/07/20	Planned review date:	19/05/21

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Hazards	Consequences	Who is at risk	Severity	Like- lihood	Risk	Control Measure	Risk with Control Measure
The normal hazards of Archery	Body injury	Archers and Spectators	3	1	4	The Normal Rules of Shooting will be applied.	1
Symptomatic The Archer has Symptoms of Covid-19 or other infectious disease	Risk of Infection to other people	All	3	3	6	Archers or Family members of the Archer MUST refrain from coming to the Archery Range. Government Guidance Must be Followed	1
I have had symptoms of Covid-19	Risk of Infection to other people	All	3	3	6	Archer MUST refrain from coming to the Archery Range and Facilities for at least 7 Days.	1
Someone in my family is symptomatic with Covid-19 but I am well.	Risk of Infection to other people	All	3	3	6	Archer MUST refrain from coming to the Archery Range and Facilities for at least 14 Days.	1
Cross contamination during access to and from the range	Risk of Infection to other people	All	3	3	6	Access via the gated entrance is controlled by a padlock. Archers who access or leave the site are required to lock or unlock the entrance. After touching the padlock users must use self-provided hand sanitiser.	1
Cross contamination using furniture at	Risk of Infection to other people	All	3	3	6	Chairs and tables are usually available for use at the range.	1

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range						Tables and chairs are locked away in the club hut. If an archer requires the use of a chair they will need to provide their own and should be brought to and removed from the range at the start and end of their session.	
Cross Contamination between bosses	Risk of Infection to other people	All	3	3	6	Bosses are to be placed on 5 metre tram lines travelling up the Archery Range. This provides a safe 3 metre space between Bosses and Archers when either solitary shooting or family units when using two adjacent bosses placed either side of the same tram line.	1

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Cross Contamination from Café, Club House and Toilet Facilities	Risk of Infection to other people	All	3	3	6	Club House, Café and Toilet Facilities are out of bounds. Toilet Facilities are not to be used. Club House combination has been changed.	1
Cross contamination from Faces and Target Pins	All equipment required for shooting, including Faces and Target Pins must be brought to the Range by the Archer/s using them. There will be no Faces or Target Pins available at the Range already situated on Bosses	All	3	1	4	Archers MUST bring their own Faces and Target Pins to the Range. Target Faces and Pins are to be distributed to archers by the club on request, 80cm or 120cm faces.	1

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<p>Solitary Archer (<i>or Family Unit at Same Distance</i>) per Boss.</p>	<p>Some risk of infection from cross contamination, from Boss to Target Faces, Pins and then Person</p>	<p>All</p>	<p>2</p>	<p>2</p>	<p>4</p>	<ul style="list-style-type: none"> • Own equipment to be used. • Do not Share Equipment • Hand sanitiser must be used if the boss is directly touched. And at a minimum after fixing or removal of target face. • Adherence with this Risk Assessment. <p>Archers MUST bring their own Faces and Target Pins to the Range. Target Faces and Pins are to be distributed to archers by the club on request, 80cm or 120cm faces.</p>	<p>2</p>
<p>Moving bosses to new distances</p>	<p>Cross Contamination.</p>	<p>All</p>	<p>2</p>	<p>1</p>	<p>3</p>	<p>Bosses are set at specific distances. Standard Boss distances are to be changed only by the Equipment Officer (or person authorised by the committee if the Equipment Officer is unavailable), in which case all relevant precautions will be undertaken.</p> <p>Archers are advised not to move targets but where they choose to undertake such activity they must do so with their own supplied PPE. Working or Cloth gloves are to be utilised when moving bosses. Gloves help prevent splinter penetration and support reduction in</p>	<p>2</p>

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						<p>cross contamination.</p> <p>It is also the archers responsibility to also ensure that the Boss is moved back to its original location to support reduction in cross contamination.</p>	
Equipment left behind by Archers who have left the Range	Cross contamination from Target Pins and Faces.	All	2	1	3	<p>Any and All Target Faces, Pins and associated Boss associated equipment left by Archers will be removed and discarded to waste.</p> <p>Hand sanitiser must be used after archers come into contact with any target faces, pins and associated equipment that does not belong to them.</p>	1
Equipment lost by Archers	Danger of all equipment lost at range that may cause injury to maintenance persons or archers.	All	2	2	4	<p>Should equipment be lost at the range (typically arrows) you MUST inform the club via email (range@chippenhamarchers.org.uk). A description of the item(s) lost along with an indication as to a possible location i.e. 'shot high over target 5 @ 50m'. The appropriate person from the club will respond to the message received and will endeavour to find the lost equipment, inform club archers, and to inform maintenance (i.e. grass cutting) persons in respect the articles in question.</p>	1

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Member not following rules set out for opening of range after lock-down	Risk of Infection to other people	All	3	3	6	Members that witness others not adhering to the rules set out are encouraged to report via email address range@chippenhamarchers.org.uk	1
Becoming ill whilst on the Archery Range.	Infection may be passed to another Archer and their families etc	All	3	3	6	Should you become ill whilst you are at the Archery Range, you MUST inform someone that you do so and immediately leave the Range and go home. Please arrange urgent support should you find yourself seriously sick whilst you are at the range.	1

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The risk of this Range is assessed as - Low			Average Risk Level		
Risk Calculation Matrix					
Severity	Description	Likelihood	Description		
1	Slightly Harmful	1	Highly Unlikely		
2	Harmful	2	Unlikely		
3	Extremely Harmful	3	Likely		
Risk Classification					
Note: Risk = Likelihood + Severity			Severity		
			1	2	3
Likelihood		3	4	5	6
		2	3	4	5
		1	2	3	4
Risk Classification and Action					
Designation	Classification	Action			
5 to 6	Unacceptable	This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced.			
4	Tolerable	Shooting can continue as long as all control measures are in place and observed			
2 to 3	Low	Little or no risk			

Name	Role	Signature	Date
Adrian Pym	Records Officer	Adrian Pym	04/07/20
Mark Bennett	Committee Member	Mark Bennett	07/07/20

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